



## **DRAFT Minutes FOR USCL 6<sup>th</sup> Annual Members Meeting 3/7/2021**

Board of Trustees: President Dan Maynard, Vice President Nancy Cody,  
Treasurer Greg Edwards, Secretary, Open, At Large: Chris Janson, Lee Nelson, Open seat  
Minister: Rev. Sharon Ketchum Jessica Shelton - Record minutes—  
Greg Denning – Tech Assistant to verify membership of all attendees

### **12:05 Meeting was called to Order by Board President Dan Maynard**

It was announced that the meeting was being recorded.  
Greg Denning reviewed zoom functions with attendees  
An Opening Prayer was led by Rev. Sharon Ketchum  
Dan Maynard affirmed USCL's Mission, Vision, and Core Values

### **APPROVAL OF THE AGENDA**

The draft meeting agenda was amended to include an update on the status of the Holmes Street property. This was accepted by consensus.

### **Explanation of Voting Methods**

President Dan Maynard explained

That all members registered by signing into the meeting. The voting methods that would be used for this virtual meeting. Members physically raised hands for all voting. Those on the phone, voiced their vote.

**Scrutineers for counting of Votes were assigned to** Greg Denning and Jessica Shelton.

**Quorum was established at 49 by Greg Denning and Jessica Shelton**, based on the number of members who signed into the meeting by computer and phone.

Kelly Gibson made a motion to approve **2020 Annual Members Meeting Minutes as distributed prior to the meeting**. Motion seconded by Karen Marthenze 2nd. Motion passed unanimously.

### **Financial Report was provided by Greg Edwards. Treasurer**

Greg presented the 2020 Financials and the 2021 Budget. Cindy Faulkner made a motion to approve 2021 Budget which includes Repair and Renovation estimates. Greg Denning seconded the motion.  
Motion passed with a vote of 48 yes and 1 abstention (absent from the meeting)

### **Blessing the Ministry's gifts and assets**

Rev. Sharon Ketchum

### **Special Acknowledgements**

Dan Maynard acknowledged Chris Janson and Greg Edwards for their years of Board Service. They will each be presented with a crystal globe.

Dan Maynard made a special acknowledgement of Nanette Podany for her years of service working on finding and/or designing a new home for Unity as well as her continued service on many other ministry teams.

Nanette was presented with two Brian Andreas prints.

Jerry Podany was acknowledged for his incredible devotion to getting our new campus up and running, getting the Marshall street property ready for selling, as well as his continued service on the administration team.

Jerry was presented with a bottle of scotch.

### **Election of Board of Trustees Members**

Dan Maynard

Lisa Haston, Chair of the Nominating Team, presented the slate of nominees for the 2021 Board of Trustees prepared by the team of Lee Nelson (Board rep), Liz Baker and Rev. Sharon

The Slate of Board Nominees for 2021 are (alphabetically):

**3-year terms:** Jane Cloos, Chrissie Shearer to fill positions completed by Greg Edwards and Chris Janson

**2-year terms:** Kathleen Assiff, Casey Miller To complete terms of Claire Powers and Christine Clements

Nominations from the floor were entertained. None were made.

Each nominee was invited to introduce themselves and say a few words  
A motion to approve the slate of nominees was made by Greg Edwards and seconded by Sue Winkelstern. The motion passed with a vote of 47 yes and 1 abstention (absent from zoom room)

**\*Election of Congregational Representative and Alternate to Nominating Team**

Dan Maynard entertained nominations for the Congregational Rep and Alternate Representative to the 2021 nominating team: Peggy Higginbotham volunteered prior to the meeting.

Peggy Higginbotham was elected as the Congregational Representative by a vote of 47 yes, 2 abstentions (absent from the meeting)

Rev Sharon nominated Chris Janson for Alternate Congregational Representative. He was elected by a vote of 47 yes and 2 abstentions (absent from the meeting).

**President's Report**

Dan Maynard

Dan's report included a thank you to Nancy Cody for finding our new home, as well as thank you's to our team leaders, volunteers, and members for moving through the pandemic and continuing to support Unity in so many ways.

**Old Business Follow-ups from previous member meetings**

1. **BYLAWS:** A follow-up from the 2019 and 2020 Member meetings: The Bylaws still under review by Team of Teresa Mulford and Cindy Faulkner. When review is complete, a special member meeting will be called to approve the revision.
2. **SAFE CULTURE:** As follow-up from the 2020 members meeting to improve the culture of safety within our community, the Board has committed to training in Healthy Community Interaction Training through Nonviolent Communication (NVC) – Lee Nelson reported upcoming training for the Board of Trustees and any interested members.
3. **HOLMES ST UPDATE:**  
Further to the members' vote in October 2020 to sell the property at 230 S. Holmes Street, the Board of Trustees has signed a conditional purchase contract pending approval from City of Lansing with Brent Forsberg. The purchaser plans to use the original building to create a 6-plex of four 1-bedroom apartments and two studio apartments, each with individual porches.

**New Business**

A motion was made by Jerry Podany and seconded by Chris McEnhill to move the remaining \$4,988.78 from the Beacons of Prosperity fund to the General Fund.

*Note: we were not able to contact the donor to get their permission to move the funds.*

Motion was passed by a vote of 45 yes 4 abstain (left meeting) Motion passed.

There was no additional new business from the floor.

**Closing Prayer**

**Rev. Sharon Ketchum**

**Motion to Adjourn –**

**Greg Edwards and Greg Dening seconded - All approved**