



USCL Board of Trustees Meeting Minutes

January 25, 2026

Zoom Link: 177-417-886 Passcode: 601744

PLEASE MUTE CELL PHONES

Board Members: Jeff Benoit – Present (via Zoom), Jane Cloos – Present, Tom Cody – Present, Janet Cortright – Absent, Jill Dening – Present, Sharon Ketchum (non-voting) – Present, Donnette Pinkerton – Present (via Zoom), Chrissie Shearer – Present (via Zoom)

Leadership Team: Jerry Podany - No (Facility Grounds Team), Jeff Benoit – Yes (Admin Team), Nanette Podany - No & Chris McEnhill - No (Hospitality), Sue Winkelstern - No (Design), Jeff English - No (Celebration), Pam Nelson – No (Education), Nancy Cody – No, Lisa Haston - No (OSAT), Kathy Assiff – No (Diversity & Inclusion), Greg Dening – No (Tech Team), Danielle McMahon – No (Ombudsman; Youth & Family)

Call to Order: 12:00 pm

Chrissie Shearer

Opening Prayer

Rev. Sharon Ketchum

Vision & Mission Statements

Chrissie Shearer

***Our Vision:** A joyful, supportive world, centered in love, providing opportunity for spiritual transformation.*

***Our Mission:** **We** are a spiritual community embracing positive transformation through prayer, education, & living the principles of Unity and Love.*

Introductions (Check-ins)

Approval of the Agenda

Motion by Jill Dening to approve the agenda as amended.

Second by Chrissie Shearer

Yes Votes: Donnette, Jane, Jeff, Tom

Approval of Minutes Dated December 14, 2025

Motion by Jane Cloos to approve the minutes as written.

Second by Tom Cody

Yes Votes: Chrissie, Donnette, Jill, Jeff

Consent Agenda

I. Outreach Social Team	Report; No Action	Lisa Haston & Nancy Cody
II. Education Team	Report; No Action	Pam Nelson
III. Celebration Team	No Report	Jeff English
IV. Hospitality Team	Report; No Action	Nan Podany & Chris McEnhill
V. Administration Team	Report; No Action	Jeff Benoit
VI. Facility Grounds Team	Report; No Action	Jerry Podany
VII. Design Team	Report; No Action	Sue Winkelstern
VIII. Youth & Family Team	Report; No Action	Danielle McMahon
IX. Nominating Team	Report; Action	Greg D., LuAnne C., Chrissie S., Rev. Sharon
X. Inclusion/Diversity Team	No Report	Kathy Assiff
XI. Tech Team	No Report	Greg Dening
XII. Ombudsman	No Report	Danielle McMahon

- **Nominating Team** – Accept the slate presented by the nominating team to be presented at the Annual Meeting.

Motion by Chrissie Shearer to approve the slate presented by the Nominating Team.

Second by Tom Cody

Yes Votes: Donnette, Jane, Jeff, Jill

Board Only Items

New Business

- **Approved Check Signers** – Request to add Tom Cody as an approved signatory for USCL's checking account.

Motion by Jane Cloos to add Tom Cody as an approved signatory of USCL checks.

Second by Jill Dening

Yes Votes: Chrissie, Donnette, Jeff, Tom

Old Business – Outstanding/Unresolved Issues

1. **Future Agendas** – Jane requested that that the January minutes clarify that outstanding issues will be tracked under Board Only - Old Business until resolved. USCL Board Secretary will maintain this list within the minutes so it can be used when preparing future agendas.
2. **Extreme Weather** – Status on salting options for parking lot. Rev. Sharon & Jerry researching and will report back with information.

3. **Stage Lights & Camera** – Stage lights are repaired but not balanced. Camera #3 transmitting orange instead of red and needs repair.

Minister's Report

Rev. Sharon Ketchum

1. **Record 01/05/2026 E-Vote Approval** – Motion made by Tom Cody to spend up to \$1,500 to bring the vent hood into compliance. Passed unanimously. *The repairs are completed and approved by the inspector.*
2. **Adopt the Vision of the Venue Rental Team** – Reviewed, discussed, and tabled for adoption until USCL has a policy in place to address when USCL has a positive Profit Net Loss (PNL).
3. **Approve Agenda for 2026 Members' Meeting** – Reviewed draft agenda with the addition of Adoption of the New Vision, Mission, and Core Values added under New Business.

Motion by Jill Dening to approve the 2026 Members' Meeting agenda as amended.

Second by Jane Cloos

Yes Votes: Chrissie, Donnette, Jeff, Tom

Treasurer's Report

Jane Cloos

1. December NOI is \$8,948; YTD NOI is \$4,537. YTD NOI is \$8,483 better than last year, and \$7,537 better than budget.
2. **Record 12/16/2025 E-Vote Approval** – Motion made by Jeff Benoit to approve the purchase of 2 CDs. Voted and approved by all.
3. **Approve 2026 Budget** – Proposing a 2026 budget of approximately (\$4,000). The deficit budget proposed is based on income trends and known expenditures in 2026.

Motion by Jeff Benoit to approve the proposed 2026 USCL Budget subject to minor rounding.

Second by Chrissie Shearer

Yes Votes: Donnette, Jill, Tom Abstain – Jane

4. **Peer Review Status** – Jane reported that she is not finding any eligible congregants willing to help with the peer review process. She will keep the Board informed on any updates.

Other Business

1. **Master Calendar** – The Master Calendar of Events divided by Teams and circulated to respective Teams.
2. **Team Contact List** – Team Contact List updated and circulated to Team Facilitators for final review.

Announcements

- Rev. Sharon is on vacation February 2-10. Surgery scheduled for March 11th; she may miss 2 Sundays – scheduling guest speakers for March 15th & 22nd.
- Jane is on vacation February 25 – March 3.
- *USCL Board of Trustees Meeting – February 22, 2026*

- Annual Members' Meeting – March 8, 2026
- USCL Board of Trustees Meeting – March 22, 2026
- **Bi-Annual USCL Board of Trustees & Leadership Council – April 26, 2026**

Meeting Adjourned at 1:11 pm

Respectfully submitted by Jill Dening, Secretary

