



USCL Board of Trustees Meeting Minutes

February 25, 2024

Zoom Link: 177-417-886 Passcode: 601744

PLEASE MUTE CELL PHONES

Board Members: Jeff Benoit – Yes (via Zoom), Jane Cloos – Yes, Jill Dening - Yes, Sharon Ketchum (non-voting) –No, Teresa Mulford – Yes, Lucille Olson – Yes, Chrissie Shearer – Yes

Leadership Team: Jerry Podany - No (Facility Grounds Team), Jeff Benoit – Yes (Admin Team), Nanette Podany - No & Chris McEnhill - No (Kitchen), Sue Winkelstern- No (Design), Jeff English - No (Celebration), Doug Eagle – No & Danielle McMahon – No (SAGE), Maggie Bishop – No, Lisa Haston- No (OSAT), Kathy Assiff– No (Diversity & Inclusion), Greg Dening – Yes (Tech Team)

Call to Order: 11:54 am

Chrissie Shearer

Opening Prayer

Lucille Olson

Mission Statement

Our Vision: A world powerfully transformed through the shared spiritual awakening of all humanity.

Our Mission Advancing the Unity movement that calls us to awaken to our oneness with God, each other, and all creation.

Approval of the Agenda

Motion by Chrissie Shearer to approve the agenda.

Seconded by Jane Cloos

Approved by All Board Members Present

Approval of the January 21, 2024 Meeting Minutes

Motion by Chrissie Shearer to approve the minutes.

Seconded by Lucille Olson

Approved by All Board Members Present

Consent Agenda

I.	Outreach Social Team	No Report	Maggie Bishop & Lisa Haston
II.	SAGE Team	Report, No Board Action	Doug Eagle
III.	Celebration Team	No Report	Jeff English
IV.	Hospitality Team	Report, No Board Action	Nan Podany
V.	Administration Team	Report, No Board Action	Jeff Benoit
VI.	Facility Grounds Team	Report, Board Action	Jerry Podany
VII.	Design Team	Report, No Board Action	Sue Winkelstern
VIII.	Youth and Family Team		<i>Currently Inactive</i>
IX.	Nominating Team	No Report	Maggie Bishop
X.	Inclusion/Diversity Team	No Report	Kathy Assiff
XI.	Tech Team	Report, Board Action	Greg Dening

New Business

- **Tech Team** – Greg Dening was in attendance to discuss his request to move the Tech Team from a sub team to a standalone team. Conversation centered around the various responsibilities of the Tech Team and Greg offered some suggestions on ways USCL can hire a sound tech, so Steve can focus on playing the drums during service.

Motion by Jeff Benoit to move the Tech Team from a sub-team to a standalone main team.

Seconded by Lucille Olson

Approved by All Board Members Present

- **Facilities Grounds Team** – The Board reviewed the Facility Grounds Team report and the proposal from Horn Heating and Cooling for \$6,987.00 to repair/upgrade the Great Hall furnace. After discussion, the Board’s decision is to request Jerry obtain 2 additional quotes (3 total) so the Board can have a better understanding if this work will be a repair or improvement to the existing furnace. Primary concerns are this amount isn’t budgeted and the furnace is still working. Jill will send a follow up email to Jerry with the Board’s decision.

Team Business Complete – Team Leaders in attendance may leave.

New Business - Board Only Items

- **Approve Membership – Renewals**

January 22-28, 2024: Deshaun Snead Pratt, Curtis Pratt, Craig Young, Wynne Potter, Donnette Pinkerton, Winalee Zeeb, Kelly Gibson, Greg Dening, Greg Edwards

February 1st – 28th: Teresa Mulford, Tom and Nancy Cody, Janet Cortright, Julie Fleming, Kelly Gibson, Jane Matos, Teresa Mulford, Chrissie Shearer

Motion by Chrissie Shearer to approve all renewing members.

Seconded by Lucille Olson

Approved by All Board Members Present

- **BUDGET Request: Substitute Cleaner** - See Minister's Report

Motion by Jane Cloos that USCL will not reimburse for mileage for 1099 contractors.

Seconded by Jeff Benoit

Approved by All Board Members Present

- **Finalize Agenda for Annual Members Meeting – Sunday March 10, 2024**
 1. Notifications mailed Feb. 9th
 2. Confirm roles for meeting which will be hybrid – refer to agenda for meeting
 3. Michael is booked for AV for the meeting for Zoom
 4. Some things that could come up under new business
 5. *This year is the 90th anniversary of Unity in Lansing. Perhaps announce at Annual Meeting and make a call for a team to plan a celebration in the fall?*
 6. *Report on the safety plans for fire, extreme weather, and a disruptive person/active shooter.*
 7. *Renewal of Rev. Sharon's employment contract for 3 years*
 8. *Summary of Accomplishments in 2023 – Creation of the Rental Team, Wish List Funded, Circulation Day, Increased Membership*

Old Business

Minister's Report - Reviewed by the Board.

Treasurer's Report

Jane Cloos

Motion by Jill Dening to Accept the Treasurer's Report.

Seconded by Lucille Olson

Approved by All Board Members Present

Other Business

- **Certificate of Deposit** – Jane Cloos noted that she's in the process of researching interest rates available for CDs that will yield a higher rate than our standard savings account. More information to follow.

Recording of 02/27/2024 E-Vote Motion by Jeff Benoit to approve the membership renewal for Leslie Darling and Kate McCarthy.

Seconded by Jill Dening

Approved by All Board Members

Recording of 03/02/2024 E-Vote Motion by Jeff Benoit and USCL Board discussion to approve the 2024 budget Income \$173,197, Expenses \$185,620, Deficit of \$12,423.

Seconded by Chrissie Shearer

Approved by All Board Members

Recording of 03/03/2024 E-Vote Motion by Chrissie Shearer to approve the membership renewal for Maggie Bishop and Sybil Spencer.

Seconded by Jeff Benoit

Approved by All Board Members

Recording of 03/13/2024 E-Vote Motion by Jeff Benoit to approve the new membership of Pam Nelson.

Seconded by Teresa Mulford

Approved by All Board Members

Announcements

- *9th Annual Members Meeting – Sunday March 10, 2024*
- *USCL Board of Trustees Meeting – Sunday March 24, 2024*

Check- Out

Closing Prayer

Meeting Adjourned at 1:46 pm

Respectfully submitted by Jill Dening, Secretary