



## USCL Board of Trustees Meeting Minutes

August 25, 2024

Zoom Link: 177-417-886 Passcode: 601744

PLEASE MUTE CELL PHONES

**Board Members:** Jeff Benoit – Yes, Jane Cloos – Yes, Janet Cortright – Yes, Jill Dening – Yes, Sharon Ketchum (non-voting) – Yes (via Zoom), Lucille Olson – Yes, Donnette Pinkerton – Yes (via Zoom), Chrissie Shearer – Yes

**Leadership Team:** Jerry Podany - No (Facility Grounds Team), Jeff Benoit – Yes (Admin Team), Nanette Podany - No & Chris McEnhill - No (Hospitality), Sue Winkelstern - No (Design), Jeff English - No (Celebration), Doug Eagle – No (SAGE), Maggie Bishop – No, Lisa Haston- No (OSAT), Kathy Assiff– No (Diversity & Inclusion), Greg Dening – No (Tech Team), Dannielle McMahon – No (Ombudsman)

**Call to Order: 12:15 pm**

**Chrissie Shearer**

**Opening Prayer**

**Lucille Olson**

**Mission Statement**

*Our Vision: A world powerfully transformed through the shared spiritual awakening of all humanity.*

*Our Mission Advancing the Unity movement that calls us to awaken to our oneness with God, each other, and all creation.*

**Introductions (Check-ins)**

**Approval of the Agenda**

**Motion by Jeff Benoit to approve the agenda as amended.**

**Seconded by Jill Dening**

**Voted and Approved by All Board Members Present**

## Approval of the July 28, 2024, Meeting Minutes

**Motion by Lucille Olson to approve the minutes as written.**

**Seconded by Chrissie Shearer**

**Voted and Approved by All Board Members Present**

## Consent Agenda

I.	Outreach Social Team	No Report	Maggie Bishop & Lisa Haston
II.	Education Team	Report, No Action	Donnette Pinkerton
III.	Celebration Team	No Report	Jeff English
IV.	Hospitality Team	No Report	Nan Podany & Chris McEnhill
V.	Administration Team	No Report	Jeff Benoit
VI.	Facility Grounds Team	Report, No Action	Jerry Podany
VII.	Design Team	No Report	Sue Winkelstern
VIII.	Youth and Family Team		<i>Currently Inactive</i>
IX.	Nominating Team	No Report	Maggie Bishop
X.	Inclusion/Diversity Team	Report, No Action	Kathy Assiff
XI.	Tech Team	Report, Board Action	Greg Dening
XII.	Ombudsman	No Report	Danielle McMahon

## New Business

**Tech Team Request for Board Action/Notification:** Notification to the Board of the following items:

- A new Meeting Owl has been purchased to replace the broken one in the Lodge meeting room.
- Greg is currently evaluating a new remote support product since we can no longer use TeamViewer, previously provided by Dan Maynard's business.
- The church has used up all seats available in our Microsoft 365 subscription and we will need to purchase a second subscription for the laptop (originally used in the sanctuary, and then moved to the multi-purpose room) that will be used to run a weekly PowerPoint announcements slideshow.

**The Board requests Greg to research the cost for an additional Microsoft 365 subscription from Tech Soup. Jill will follow up with Greg.**

*Team Business Complete – Team Leaders in attendance may leave.*

## New Business - Board Only Items

- **Definition of Congregant versus Member:** Rev. Sharon noted in her report that a formal definition of congregant is needed to receive access to discounted rental prices. Board discussion occurred, with a final decision that "congregant" will be removed from the non-profit/congregant rental pricing. If an individual is not a USCL member, then they will receive the retail pricing. No formal motion is required. Jeff will revise the rental documents.

- **Education Team or SAGE Team:** Request by Donnette for the Board to finalize the team's name noting that the various acronyms used by the Education Team have caused confusion within the team. Examples:
  - SAGE – Spiritual Awareness Generates Enlightenment
  - SALT – Sunday Adult Learning Time

**Motion by Donnette Pinkerton that the formal name will remain Education Team as listed on the Main Team organization chart posted on the USCL website. The sub-teams will be SAGE and SALT.**

**Seconded by Lucille Olson**

**Voted and Approved by All Board Members Present**

### **Old Business**

- **Doty Mechanical:** The installation of four new thermostats and a control board is complete and now Rev. Sharon and Jerry have remote control of furnaces for heating or AC for cooling.
- **Rev. Sharon's Salary:** Discussion tabled and moved to a future meeting after the 2025 budget discussion.
- **Sound Tech:** Jane noted that there have been recent occurrences when it was evident that we could benefit from having a sound technician available. Brief discussion and Rev. Sharon will reach out to Jeff English to gain his insight since this role falls under the Celebration Team.

**Minister's Report**

**Rev. Sharon Ketchum**

**Treasurer's Report**

**Jane Cloos**

**Motion by Chrissie Shearer to accept the Treasurer's report as presented.**

**Seconded by Lucille Olson**

**Voted and Approved by All Board Members Present**

### **Other Business**

- **Attendance Records:** Lucille noted that it is wonderful to see steady and consistent growth of in-person and on-line attendance. A brief board discussion took place.

### **Announcements**

- *USCL Board of Trustees Meeting – Sunday, September 22, 2024*

**Check- Out**

**Closing Prayer**

**Meeting Adjourned at 2:17 pm**

**Respectfully submitted by Jill Dening, Secretary**