



## USCL Board of Trustees Meeting Minutes

September 22, 2024

Zoom Link: 177-417-886 Passcode: 601744

PLEASE MUTE CELL PHONES

**Board Members:** Jeff Benoit – Yes, Jane Cloos (via Zoom) – Yes, Janet Cortright – No, Jill Dening – Yes, Sharon Ketchum (non-voting) – Yes, Lucille Olson – Yes, Donnette Pinkerton – Yes (via Zoom), Chrissie Shearer – Yes

**Leadership Team:** Jerry Podany - No (Facility Grounds Team), Jeff Benoit – Yes (Admin Team), Nanette Podany - No & Chris McEnhill - No (Hospitality), Sue Winkelstern - No (Design), Jeff English - No (Celebration), Doug Eagle – No (SAGE), Maggie Bishop – Yes, Lisa Haston- No (OSAT), Kathy Assiff– No (Diversity & Inclusion), Greg Dening – No (Tech Team), Dannielle McMahon – No (Ombudsman)

**Call to Order: 12:06 pm**

**Chrissie Shearer**

**Opening Prayer**

**Rev. Sharon Ketchum**

**Mission Statement**

*Our Vision: A world powerfully transformed through the shared spiritual awakening of all humanity.*

*Our Mission Advancing the Unity movement that calls us to awaken to our oneness with God, each other, and all creation.*

**Introductions (Check-ins)**

**Approval of the Agenda**

**Motion by Lucille Olson to approve the agenda as amended.**

**Second by Jill Dening**

**Voted and Approved by All Board Members Present**

## Approval of August 25, 2024, Meeting Minutes

**Motion by Lucille Olson to approve the minutes as written.**

**Second by Donnette Pinkerton**

**Voted and Approved by All Board Members Present**

### Consent Agenda

I.	Outreach Social Team	Verbal Report, No Action	Maggie Bishop & Lisa Haston
II.	Education Team	Report, No Action	Donnette Pinkerton
III.	Celebration Team	No Report	Jeff English
IV.	Hospitality Team	Report, No Report	Nan Podany & Chris McEnhill
V.	Administration Team	Report, No Report	Jeff Benoit
VI.	Facility Grounds Team	Report, No Action	Jerry Podany
VII.	Design Team	Report, No Report	Sue Winkelstern
VIII.	Youth and Family Team		<i>Currently Inactive</i>
IX.	Nominating Team	No Report	Maggie Bishop
X.	Inclusion/Diversity Team	No Report	Kathy Assiff
XI.	Tech Team	Report, Board Action	Greg Dening
XII.	Ombudsman	No Report	Danielle McMahon

### New Business

- **Outreach Social Team** – Maggie Bishop provided the Board with a summary of events on the calendar which include the following:
  - Trunk R Treat – Saturday, October 26, 2024, 6-8 pm (minimum six cars to participate)
  - Super Supper Group –Ongoing Last Wednesday of the month at 6 pm
  - Holiday White Elephant Exchange – Sunday, December 29, 2024

Lucille offered a suggestion that the team explore a craft/silent auction event that could also be an opportunity for fundraising in the spring. Possible Earth Day theme? Maggie will present to the team. Jeff noted that we need to explore creating a Fundraising sub-team.

*Team Business Complete – Team Leaders in attendance may leave.*

### New Business - Board Only Items

- **Education Team Update:** Donnette happily reported that the motion approved by the Board keeping the Education Team as the formal name and the sub-team names being SAGE and SALT was received well by the team. She also expressed concerns that previous communication issues and not having written policies are still challenging. Rev. Sharon recommends she streamline all communication through her.
- **Tech Team** – Board review of the Tech Team report and Chrissie was curious about the final cost to purchase the 10-user Office365 Premium license through TechSoup? Greg confirmed that the cost is \$1/user/month up to ten users. **Annual cost \$120.00 (\$10 per month)**

## Old Business

**Update to Sound Tech:** Board review of various recommendations provided by Rev. Sharon after meeting with Jeff English to troubleshoot ongoing audio concerns. The best option is to purchase Apple iPads that can be used by our video tech and Tech team member to control the output sound on-line and within the sanctuary.

**Motion by Chrissie Shearer to approve up to \$1,000 to purchase 2 Apple iPads to allow for on-line output sound and to control room sound.**

Second by Donnette Pinkerton and Lucille Olson

Voted and Approved by All Board Members Present

## Minister's Report

Rev. Sharon Ketchum

## Treasurer's Report

Jane Cloos

**Motion by Chrissie Shearer to accept the Treasurer's report as presented.**

Second by Jill Denning

Voted and Approved by All Board Members Present

## Other Business

- **Plans for Leadership and Townhall Meetings**
  - **Leadership Council Meeting** – Send out an email/questionnaire asking the Team Facilitators to answer the following questions: What is working? What are your plans? What is your dream that has a budget impact? Highlight the change in names from Team Leader to Team Facilitator and Sub-Team Lead to Sub-Team Coordinator. (see screenshot)
  - **Townhall Meeting** – Do another game show with questions like Jeopardy with treat bag prizes.
- **Tabled Minister Salary Review** – Discussion regarding above and below the line budget items and funding opportunities to pay for a raise and/or bonus. Rev. Sharon recommended that the Board develop a strong policy when making a final decision.
- **Recording of E-Vote on October 16, 2024**

**Motion by Jeff Benoit to contract with McKearney to repair the cracks and add sealant to our driveway and parking lot for \$17,590 and to pay for this from our general reserves.**

Second by Jane Closs

Voted and Approved by All Board Members

**Announcements**

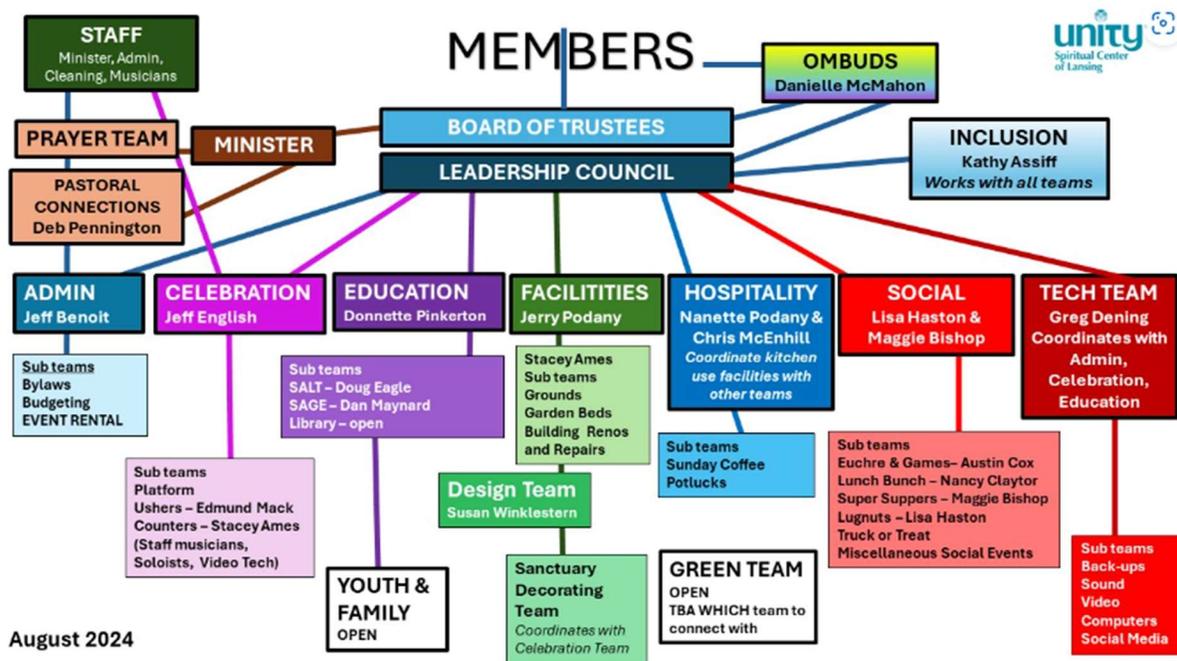
- *Bi-Annual USCL Board of Trustee & Leadership Council Meeting – Sunday, October 20, 2024*
- *Quarterly Townhall Meeting – Sunday, October 27, 2024*

**Check- Out**

**Closing Prayer**

**Meeting Adjourned at 2:34 pm**

**Respectfully submitted by Jill Dening, Secretary**



August 2024

**USCL's Leadership Council**

