

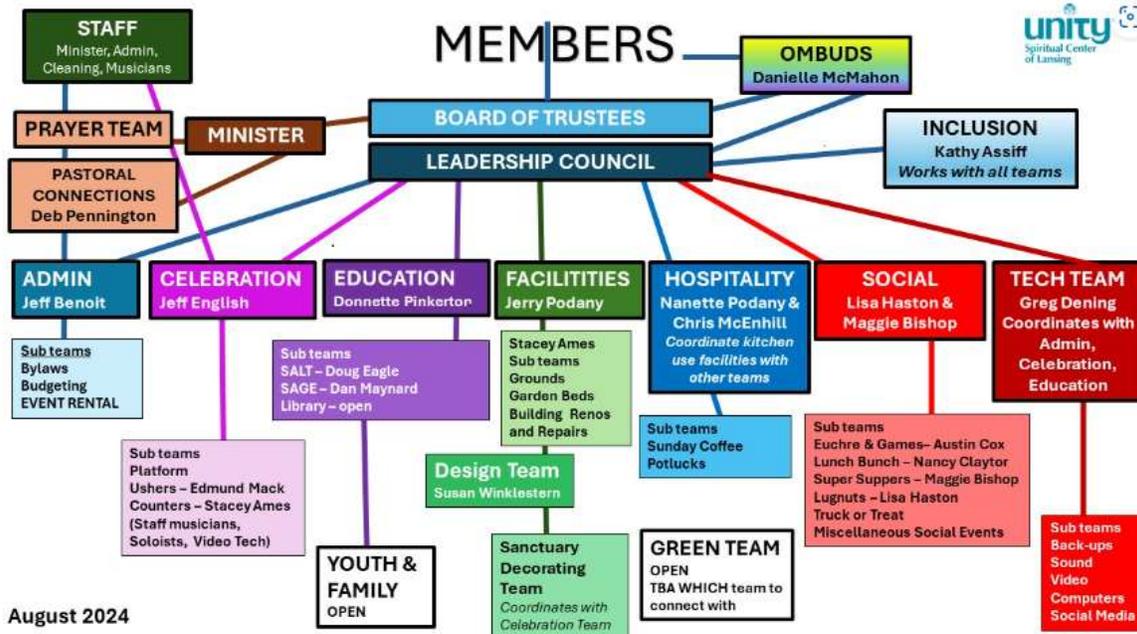


Bi-Annual USCL Board of Trustees & Leadership Council Planning Meeting Minutes

October 20, 2024

Zoom Link: 177-417-886 Passcode: 601744

PLEASE MUTE CELL PHONES



August 2024

USCL's Leadership Council

Administration, Celebration, Education, Facilities, Hospitality Inclusion, Social, Tech, (Youth Ed place holder). Open invitation to sub teams.

Board Members: Jeff Benoit – Yes Jane Cloos – Yes, Janet Cortright – Yes, Jill Dening - Yes, Sharon Ketchum (non-voting) – Yes, Lucille Olson – Yes, Donette Pinkerson – Yes, Chrissie Shearer Yes

Leadership Team: Jerry Podany - No (Facility), Jeff Benoit – Yes (Admin Team), Nanette Podany - No (Hospitality), Chris McEnhill – No (Hospitality), Jeff English - Yes (Celebration), Danielle McMahan – No (Ombudsperson), Donnette Pinkerton - Yes (Education), Lisa Haston – Yes (Social), Maggie Bishop – No (Social), Sue Winklestern (Design) – Yes via Zoom, Kathy Assiff - No (Inclusion), Greg Dening – Yes (Tech)

Call to Order: 12:13 pm

Chrissie Shearer

Opening Prayer

Rev. Sharon

Team Check-In

What is working? What are your plans/concerns? What is your dream (budget impact)?

- **Celebration** – Everything is working well. Issues with rental event renters, but the Rental Team is working on a solution. My dream is to hire a sound technician to free up Steve Edwards. (Jeff E.)
- **Design** – The communication among team members is working well and members are very flexible. The future is to purchase blinds for the remaining four windows (watching for sales). The annual budget asks for \$750 to give more flexibility/options. The dream is to hire someone to do ladder work and heavy lifting. (Sue)
- **Tech Team** – All of the tech equipment is working well now, so the team only meets when an issue needs to be addressed. Plans include purchasing and installation of security cameras outside of the facility. I still need to discuss the placement of the cameras with Rev. Sharon and the Facilities Team. Dream would have a budget to ensure that we can address equipment failures timely. (Greg)
- **Inclusion/Diversity Team** – No Representation
- **Facilities/Ground Team** – No Representation
- **Hospitality Team** – No Representation
- **Social** – All is going well. Wednesday Super Supper is well attended, and we are planning a Trunk R Treat, a Christmas White Elephant Gift Exchange, showing movies and a Tuesday Going to the Movies social group. Sue W. will share the email previously used to announce the Tuesday movie group if someone is willing to assume ownership. (Lisa)
- **Education** – Communication among the team members is much better. The SALT schedule is filled with better participation. Dream is to have a budget for Passion of the Creative Mind in 2025. Donnette will ask Dan to collaborate with the SAGE team to finalize dates for Passion of the Creative Mind to get it on the calendar to allow for better coordination with Jeff B. and the Rental Team. (Donnette)
- **Administration Team** – Rental is growing through Eventective with an anticipated 5 figure profit in 2024. We are adding “Choose Lansing” for marketing rentals with a goal to move away from parties and towards conferences, meetings, baby/bridal showers, and graduation open houses. (Jeff B.)
- **Ombudsperson** – No Representation

Leader versus Facilitator - General discussion regarding changing the term “Leader” (regarding the team) to “Facilitator” took place and Lisa H. stated that she likes Facilitator.

Motion by Chrissie Shearer to change the term “Leader” to “Facilitator.”

Second by Lucille Olson

Voted and Approved by All Members Present

I.	Outreach Social Team	No Report	Maggie Bishop & Lisa Haston
II.	Education Team	No Report	Donnette Pinkerton
III.	Celebration Team	No Report	Jeff English
IV.	Hospitality Team	Report, No Report	Nan Podany & Chris McEnhill
V.	Administration Team	Report, No Report	Jeff Benoit
VI.	Facility Grounds Team	Report, No Action	Jerry Podany
VII.	Design Team	Report, No Report	Sue Winkelstern
VIII.	Youth and Family Team		<i>Currently Inactive</i>
IX.	Nominating Team	No Report	Maggie Bishop
X.	Inclusion/Diversity Team	Report, No Action	Kathy Assiff
XI.	Tech Team	No Report	Greg Dening
XII.	Ombudsman	No Report	Danielle McMahan

The Purpose of the Leadership Council is to cast a vision forward. This vision will direct the work of the ministry teams and the Board of Trustees.

The Purpose of Ministry Teams and their sub teams is to co-create a community that is self-directed and self-empowered. Day-to-day operations happen because of the activity of each of the teams and cross-communication among the teams.

1. Cross-communication is facilitated by monthly reports to the Board of Trustees which are also distributed to all the other ministry teams and sub teams.
2. Team Leaders are encouraged to attend the meetings of the Board of Trustees when their reports request action from the Board of Trustees. Non-budgeted financial needs and requests require approval of the Board of Trustees.
3. Leadership Council, comprised of the Team Leaders and the Board of Trustees, will meet at least twice a year, once in April and once in October on a mutually agreed date. Additionally, meetings may be called by any member of the council as needed.
 - a. **The April meeting** is the month after the annual members’ meeting and the election of a new Board of Trustees. This is an ideal time to set a vision for the new year.
 - b. **The October meeting**, six months later, is an opportunity to evaluate progress on manifesting our vision and making any necessary course corrections.

Team Facilitators – Please Send a Representative from Your Team if You are Unable to Attend the Bi-Annual Meetings.

2025 Bi-Annual USCL Board of Trustees & Leadership Council Planning Meeting Dates

April 27, 2025 & October 26, 2025

Bi-Annual USCL Board of Trustees & Leadership Council Planning Meeting Complete – *Team Leaders in attendance departed.*

USCL Board of Trustees Meeting Minutes

Approval of Minutes Dated September 22, 2024

Motion by Lucille Olson to Approve the Minutes

Seconded by Chrissie Shearer

Voted and Approved by All Board Members Present

New Business - Board Only Items

Minister's Report

Rev. Sharon

- **Update on Insurance and Roof**
- **Town Hall Meeting**
 - a) **Financial Update**
 - b) **Projects Update**
 - c) **Roof Update**
 - d) **Rental Program Update**
 - e) **Board Member Interest Form**
- **Appointment of Board Member to the Nominating Team** – Dan Maynard is the Congregational Representative. Alternate is Keri Kemp with LuAnne Champion as backup. Lucille Olson will be the Board Representative.
- **Confirmation on Expiring Term Board Members Will Run for 2025-2027?** Lucille Olson finishing 1st term. Teresa Mulford's term would have also ended in 2025 – see Board appointments below.

Current Board Terms

Chrissie Sherer 2024-2027 2nd term

Jeff Benoit 2023-2026 end of 1st term

Jane Cloos 2024-2027 2nd term

Jill Dening 2023-2026 end of 1st term

Board Appointments: Donnette Pinkerton and Janet Cortright – *appointed in 2025. Filled term of Teresa Mulford with completes in 2025 and one for an open seat. These positions will be voted upon at the Annual Members meeting in March. Both are eligible for 3-year terms.*

Treasurer's Report

Jane Cloos

Reviewed and discussed including final roof expenses and asphalt expenses.

Old Business

- **Admin. Update "congregant"** <removed> **Jeff Benoit**

Other Business

- **Pet Blessing** – Discussion regarding next year’s pet blessing should expand.
- **Building Tith** – A search and rescue team will be using our facility for training.
- **Circulation Day** – There were more items left over this year.

Announcements

Next USCL Board Meeting – December 1, 2024

Check- Out

Closing Prayer

Meeting Adjourned at 2:53 pm

Respectfully submitted by Jill Dening, Secretary