

USCL Board of Trustees Meeting With Leadership Council

January 25, 2021 6:30 PM
Zoom On-Line Meeting Agenda

Board Members: Dan Maynard, Nancy Cody, Greg Edwards, Chris Janson, Lee Nelson, Sharon Ketchum (non-voting)

Team Leaders: Jerry Podany (Admin), Absent: Jeff English (Celebration),

Dan called meeting to order at 6:35

Pray in: Sharon Ketchum

Reaffirm mission and vision statements

Mission: Spiritual awakening to our Oneness with God, with each other and with all creation.

Vision: A world powerfully transformed through a growing movement of shared spiritual awakening.

Approved of Agenda as submitted

Approval of Minutes as submitted

December 28, 2020

January 11, 2021 (special meeting)

Team Reports:

- **Celebration** – see request for funds for keyboard, stand and drum kit
- **Administration**
 - **Bylaws** (*task sub-team of Administration*), Teresa Mulford – team will have some questions in the next week or too.
Administration Action Dumpster: Split cost with Steve – sending him \$20/month
- **Tech Team**
 - Depending on delivery time for Video equipment and installation
 - Step 1 Record actual service with band but no congregation for several weeks to work out the kinks
 - Step 2 Broadcast and record a service live without congregation – once this goes well
 - Step 3 In-person services broadcast live and recorded.
 - 3 Monitors – large high def monitors instead of projector.
 - Greg presented the option of a different kind of screen. Will send suggestion to Tech Team Greg Dening

Treasurer's report Greg Edwards: December 2020 – see attached

Minister's report (Sharon) – included in categories

E-Votes Passed Since Last Meeting (none)

New Membership approval (none)

Old Business

1. **Congregants' Choice Nominations** for 2021 are: Cristo Rey, Firecrackers, Foodbank, Potter Park Zoo, Sparrow Caregivers, Youth Haven. Final voting is this week.
2. **Phase II of Environmental Testing** – Due Care Plan - **Recommendation by Dan's brother is to NOT create a due care plan because there is so little pollution in the property. Plant bushes over the spot. Tacit agreement.** In the event someone from the state of Michigan came to us, we have 30 days to provide one.
3. Approval tree removal contractor:
James Clark – contractor presented a quote for \$3425. Trees will be left and option given to congregation to cut and take for firewood. There is a possible buyer for large Walnut Tree
Lake State Landscaping: \$3700 - \$4200 depending on log removal
Motion to hire James Clark to do tree removal for \$3425 made by Greg Edwards, Nancy seconded. Approved
4. **Approval of roofing – Postponed until more information is obtained.**
Palmer Roofing - LODGE: \$17,290 - \$21,320 Owens Corning Shingles
- LODGE and POLE Barn: \$37,380 - \$43,480 without soffit and fascia
Simon Roofing - LODGE and POLE BARN: \$40,350 GAF Serpentine 4- year

Course of Action for Project Team

Get quote from Simon for just the Lodge

Get quote for the two chimneys from a mason.

5. **FYI Insurance, Utilities, Trash, Comcast and recycling at Michigan Ave cancelled.**
6. Status of approval from Delhi Township -Revised landscape drawing submitted. Approval for public meeting expected within the week. (Post meeting – Delhi approved changed of use in the Lodge, but no church services until we get sealed plans to Delhi for any renovations.)
7. Project List: **Kitchen cleaning** quotes will be available Tuesday Jan. 26th.
Landscaping: Waiting for quotes on landscaping for Delhi zoning
Handicap Ramp – waiting for ramp quotes by Friday
Fire suppression system froze: Delau inspected

New Business

1. Sharon's contract – Dan and Nancy have signed. Still need Greg's signature

2. GOALS from evaluation – tabled till next meeting

Does anyone have notes from evaluation besides their own?

Added post meeting for the record: Goals and commitment from Jan. 24th Townhall

- a. Design Team: Sue Winkelstern team lead.
Suggestion: Vinyl sign for road and second banner “Opening Soon”
- b. Suggestion: Bookstore and possible coffee bar: Lisa Schmidt has offered to run.
- c. Safety team for Covid restrictions and general building us: Maggie Bishop and Kay Batterson have volunteered.
- d. Suggestion: Connecting with neighbors – Kay suggested to send invitations to visit us
- e. Research accessibility Ramp – Chris McEnhill
- f. Suggestion: Sanctuary drink bar could offer coffee and hot chocolate
- g. Kitchen – Nan has agreed to take on the responsibility for organizing
- h. Refrigerators: Large refrigerator in basement could possibly be moved to kitchen. Regular fridge needed for Lodge kitchen.
- i. Suggestion: Add map to website and e-news.
- j. Website calendar will contain meetings for teams and projects.

Agreed to:

Monthly Townhall – next one Sunday, Feb. 21st, 2:00 pm

Weekly update on Website and Facebook

3. Suggestion: Change snow-closure policy to “USCL will be closed when either Holt Public Schools or Lansing Public Schools are closed due to inclement weather.” (probably not an issue this year); Rational: The church is located within the Holt School District; there are small charter schools within Lansing that sometimes close when Lansing Public Schools don’t.

NOTE: Holt is same as Lansing school district

4. FYI Licensed kitchen (FYI) Contact person for South Lansing is Zachary Julson at 517-256-4394. (Michigan Dept of Agriculture) He said that a license is required if a church is preparing food and charging for it. As long as there’s no charge, it’s considered a charity event and a license is not required. If USCL decides to license the kitchen, all licenses expire 4/30; renewal should be 30 days in advance and application takes inspection(s) and fees.

5. Approval of Budget for Instrument

- a. Electric keyboard with stand \$660
- b. Drum set \$1700

Motion: To approve the purchase of musical instruments for a total of \$2360.

Motion made by Greg, seconded by Chris. Approved.

6. Approval of Audio Visual Equipment for Streaming Our Services: \$13,330
 - a. Steve, Razz and Bill Bartilson will install. Don’t have a price on that
 - b. Note: Have applied for a Templeton Grant to help offset the costs.

Motion: to purchase the audio visual equipment for the live streaming of the events for \$13,330. Made by Nancy Cody. Dan seconded. Approved.

7. Two applicants for cleaning position: Lisa Haston, Claire Powers
\$15/hour for 4 hours a week. **Agreed to hire Lisa for position.** Once we are meeting in person, we will re-evaluate
8. **Date set for Annual Members' meeting March 7th, noon.**
 - a. Membership to vote on a 'large picture' budget for renovations
 - b. Have Jessica take notes at Annual Meeting.
(and possibly at next board meeting – if not available, Sharon will take notes.)
9. **Motion to set first in-person service date for Easter April 4th 10:30 am,** Motion made by Dan, Chris seconded. Approved.
10. Nominating Report Lee Nelson
 - a. Team continues to meet to discern another nomination to fill the vacant seat created by Christine's resignation.
 - b. BOT Candidates (Jane Cloos, Casey Miller and Christine Shearer)
11. Signage – just purchase temporary one right now for the road. Unexpected expense with collapse of cinderblocks in basement of Lodge may use the funds requested for permanent road signage.

Adjourn Leadership Meeting at 8:34

Next Meeting(s): February 22, 2021