

## **Agenda USCL Leadership Council & Board of Trustees Meeting**

March 22<sup>nd</sup>, 2021 6:30 pm  
Zoom On-Line Meeting Agenda

Join Zoom Meeting

<https://zoom.us/j/177417886...>

Meeting ID: 177 417 886 Passcode: 601744

**Board Members Present:** Dan Maynard, Kathleen Assiff, Jane Cloos, Nancy Lee Nelson and Sharon Ketchum (non-voting) Casey Miller joined at 6:50,

**Team Leaders:** Jerry Podany (Admin and Project Management)

**Building Task Team Leaders Present:** Nanette Podany (Kitchen), (Tech Jerry Podany (Project Management) Report Only : Sue Winklestern (Design), ), Chris McEnhill (ADA Ramp), Greg Denning absent

**Call meeting to order:**

**Pray in:** Sharon Ketchum

**Reaffirm mission and vision statements**

**Mission:** Spiritual awakening to our Oneness with God, with each other and with all creation.

**Vision:** A world powerfully transformed through a growing movement of shared spiritual awakening.

**Agenda accepted as submitted**

**Minutes approved for Feb. 22<sup>nd</sup> meeting and March 8<sup>th</sup> Special board meeting**

**Recording of e-votes**

February 24<sup>th</sup> Approval of Membership Renewals by Ron Venner Affirmative votes, Dan, Lee, Chris, Greg. No vote from Nancy. PASSED

March 3<sup>rd</sup> Approval of membership renewals for Greg Edwards and Liz Baker-Parrish. Passed. Affirmative votes: Dan, Nancy, Lee (Greg abstained), Chris

March 12<sup>th</sup> Approval of Motion to purchase a Mini Stage Box and a Video Hub for a total of \$2540.55. Passed. Affirmative votes: unanimous

- a. Mini Stage Box 16l from Color of Sound (Steve Edwards) for \$761.30 (This controls all sound sources from the AV booth for in-person and for streaming)
- b. Video hub from Willows AV (Bill Bartilson) for \$1779.25 (Among other things, this allows us to put the PowerPoint slide presentations on TV screens which will be at the front of the sanctuary as opposed to a PowerPoint slide projector)

**Treasurer's report**

	February	YTD	Jane YTD Feb. 2020
Operational Income:	\$17,486.68	\$32,321.23	\$24,035.79
Operational Expenses:	\$11,959.27	\$21,789.69	\$28,243.58
<b>Net Operating</b>	<b>\$ 5527.41</b>	<b>\$10,531.54</b>	<b>&lt;\$4,207.79&gt;</b>
Other Income	<\$1677.31*>	< \$1677.31>	\$ 361.38
Other Expenses	\$12,066.01	\$30,300.63	\$113,354.49
Net Other	<\$13,743.32>	<\$31,977.94	<\$112,753.11>
<b>Net Income</b>	<b>&lt;\$ 8,215.91&gt;</b>	<b>&lt;\$21,446.40&gt;</b>	<b>&lt;\$116,960.90&gt;</b>

- **Negative income is the use of a dedicated funds for music expenses**

**Team Reports:**

(The following teams are on hiatus: Spiritual Growth and Development, Outreach and Social Team, Youth and Family)

**Administration:** See Property Activities under Project Management

**Motion made by Dan, seconded by Kathleen. to allow Jerry to dispose of the red folding chairs as he sees fit and (keep 12 red folding chairs at Unity. Passed.**

Application for forgiveness of 1<sup>st</sup> PPP loan has been filed

Application for 2<sup>nd</sup> PPP loan has been submitted – approximately \$10,000

Casey joined the Meeting

**Celebration Team:** Jeff comes back on payroll as Music Director March 29<sup>th</sup>

**Design Team – Sue Winklestern –** meeting Tuesday, March 23<sup>rd</sup>

**ADA Ramp Report – Chris McEnhill –**

Drawing attached. Expect quote by April 1<sup>st</sup>. Evote will be sent for approval

**Kitchen Team – Nanette Podany**

Cleaned twice. Walls could use a wash. Pantry setup. Still needing some items, particularly a fridge. Nan will develop a list.

**Tech Team Report – Greg Dening –**

**reported by Dan**

Approved for Templeton Grant of \$7500. We are submitting our receipts. This will be in two parts. We were approved for \$3500 in 2019 and this will be coming in shortly. Remainder will be issued from remaining Templeton Funds for the 2021 approvals. Amount may vary depending on how much is left.

**Motion by Kathleen and seconded by Chrissie to approve the expenditure of up to \$3000 for three 75 inch television/monitors and mounting brackets /stands for sanctuary.**

Passed. (Two to be placed in front and one on back wall)

#### **Project Management – Dan Maynard and Jerry Podany**

Update on Occupancy – Inspector sited us for no handle on grease trap covers and not Sanitation Testing Station.

Sanitation Testing Station: **Motion made by Nancy and seconded by Lee to approve \$5000 to hire Jim Barnhart to install the Sanitation Testing Station to meet Delhi Township Code. Passed.**

May planting:

Can we change out the hydrangeas for other plants

**Motion made by Chrissie and seconded by Kathy to approve up to \$30,000 to hire a landscaper to do landscaping around the church to meet the requirements of the Delhi Township and to negotiate plant species for easier care.** e.g Hydrangea

Update on Roof, Chimney, Foundation wall

Permanent Signage Update – Greg Edwards

#### **Report on Unity Campus Budget**

**See Excel Sheet: Building Cash and Expense as of March 19th**

#### **Minister's Report**

##### **Decision on reopening for in person Sunday Services**

As of March 16<sup>th</sup>, covid rates in Lansing area are up about 2.5% in the last week.

Still waiting on occupancy permit from Township.

Recommendation: For the month of April, plan services without congregants to be recorded and possibly to be live streamed from our new location. Full band.

Under consideration – informal 7 am meditation outside on Easter morning, weather permitting.

#### **How many people in Ingham County have received a COVID-19 vaccine?**

- 20.69% of people in Ingham County have received only one dose of the vaccine, for a total of 59,905 people of 292,406
- 11.84% of people in Ingham County are fully vaccinated, for a total of 34,274 people

For a county-by county look at the vaccination rollout, see [our COVID-19 vaccine tracker](#), which is updated daily.

**Holmes Street Contingency Sale Status**  
Buyer's contractor touring on Thursday

Nancy Cody

## **Adjourn Leadership Council Meeting**

### **Board only Meeting**

- 1. Nonviolent Communication Training for Leadership and Congregation** Lee Nelson  
Combine staff and board training  
**Motion by Lee and seconded by Chrissie to approve up to \$3000 for NVC training with Karen Starz to host NVC training. Passed**
  
- 2. Join Interfaith Power and Light**
  - a. Motion to agree to covenant and become a member
  - b. Option to tithe to them
  - c. Advantages:
    - in support of our Earthcare certification and Core Value of Stewardship
    - discounts on appliancesMotion to become a member and sign the covenant
  
- 3. Holmes Street building** discussion  
Motion made by Dan and seconded Jane to approve the letter Nancy proposed to purchaser of the Holmes Street property about the removal of the water shutoffs and offer to have them reinstalled or give them the box of valves.

Letter to all leaders, key holders re no more access to Holmes Street Property

Adjourn the meeting 8:30