

Agenda USCL Leadership Council & Board of Trustees Meeting June 28<sup>th</sup>, 2021

6:30 pm Zoom On-Line Meeting Agenda

Meeting ID: 177 417 886 Passcode: 601744 Board

Members: Dan Maynard, Kathleen Assiff, Casey Miller, Jane Cloos, Nancy Cody, Lee Nelson  
Sharon Ketchum (non-voting)

Team Leaders: Jerry Podany (Admin and Project Management) , Jeff English (Celebration)  
Building Task Team Leaders: Sue Winklestern (Design), Nanette Podany (Kitchen), Jerry Podany  
(Project Management).

1. **Call meeting to order: Pray in:**
2. **Reaffirm mission and vision statements**

Mission: Spiritual awakening to our Oneness with God, with each other and with all creation.  
Vision: A world powerfully transformed through a growing movement of shared spiritual awakening.

3. **Approval of Agenda:** Agreed to add if we need to
4. **Approve minutes** of May 28th Leadership Council Meeting – Additional Information
  - a. Approved as addended
  - b. **Motion: to re-word motion made in May about contracts on the property over \$1,000 to read on contracts of \$1,000 or more the appropriate team lead must sign off on completion as well as a board member before payment is released moved by Nancy and seconded by Jane APPROVED-unanimously**
5. **Recording of E-votes**
  - a. Following the recommendation of our Safety Team (Kay Batterson & Maggie Bishop), as well as CDC and State guidelines, Jane Cloos made the following Motion, seconded by Dan

"Motion to lift Covid 19-related restrictions for fully vaccinated people and allow in-person Unity gatherings as of June 1st, 2021, per updated recommendations of our Safety Team, the CDC and State guidelines. Said guideline notices are to be posted as to mask wearing, social distancing, vaccinations, etc. and remain updated. Unity is not responsible for asking, recording or enforcing congregants' vaccination status and all individuals remain on the honor system for following the posted guidelines."

Yes votes: Jane, Dan, Nancy, Lee, Chrissie, Kathy, Casey Passed unanimously
  - b. **June 4<sup>th</sup> Chrissie Shearer made a motion to fly the Unity flag as designed. Dan seconded.** Yes votes: Chrissie, Dan, Casey, Jane, Kathleen PASSED

- c. **June 9<sup>th</sup>** Nancy Cody moved that we repeal the already approved motion to fly the American flag at this time. Seconded by Chrissie. Yes Votes: Nancy, Chrissie, Jane, Lee No response: Dan, Kathy PASSED

**6. Treasurer’s Report Jane**

May	2021	2020	YTD 2021	YTD 2020
INCOME	7791.71	13,751.47	58,361.15	66,637.49
EXPENSES	13,787.15	6898.61	62,058.81	59,462.84
Net Ord Inc	( 5996.29)	5052.06	(3967.66)	7,174.65
Other Inc.	21,406.75	35.00	106,814.29	304,394.78
Other Exp	34,868.00	987.41	127,560.81	120,852.96
NET INCOME	(19,461.25)	4100.15	(24,444.18)	190,716.47

Other income includes the PPP Grant of \$18,000 to help cover the operational shortfall till we are back in full operations.

**7. Review of Renovation Cash Flow: “See separate document”**

*Available Cash \$83,820 Plus Savings \$20,008 for total of \$103, 828*

*Estimated expenses yet to incur: \$87,000 including Lodge, plus refurbishing of Activity room and lower level Lodge bathrooms*

**8. Teams and Minister Reports**

**a. Project Team Update**

Working on Ramp, Poison Ivy, Leak in Great Hall from rains

Plus long to-do list of minor and less pressing tasks

e.g. replacing deck, Rain Gutter install, completion of podium lighting (waiting for parts)

**Sign Placement:** If board approves \$1000, Project Management Team to determine July 1st if it is worth the expense for possible improved visibility.- tabling this, will send out photos for more clarity

**b. Safety Team (Maggie Bishop, Kay Batterson) approved congregational singing.**

Suggested to wait for Michigan’s restriction change due July 1<sup>st</sup> to begin serving beverages. Maggie recommended that if we serve food, we should use people.

Potlucks recommended on hold for now.

**Decision: When to begin beverage and/or food service on Sundays**

**Motion: Motion to empower Kitchen Team to make decisions on serving food with no restrictions made by Chrissie and seconded by Kathleen APPROVED unanimously**

**c. Administration:** Recommend two teams be formed.

Financial and Property (Building and Grounds)

**Motion: to form a building and grounds team made by Dan, seconded by Lee APPROVED unanimously**

Jerry-stepping down from Admin and will run Building and Grounds Team- Board Liason will be Chrissie

- d. **Decorating Team Report** – Sue is on temporary hiatus. Projects to undertake – Painting of entry and hallway for Great Hall) Put a fresh coat of paint on the Great Hall hallway.

Scrub the stained glass wood frame

- e. **Celebration/Tech:** readjusted sound for dead areas in room, Counting Team, ushers functioning, Tech team meeting July 5<sup>th</sup> on location  
Baby Grand piano donated through a friend of Maggie Bishop's. \$299 for delivery July 5<sup>th</sup>. Will need to have it tuned
- f. **Reactivating SGAD Team – Dan-** will address it in new business
- g. **Other teams? Where and how to go-** will address in new business

**Minister:**

- a. **Policy of displaying advertisements for commercial businesses** – Delhi does not allow temporary signs. Does Unity want to take a stand of promoting commercial businesses? Is there a liability to Unity?  
**Motion: to rescind motion that was passed “Motion: that we allow contractors to put out their advertisement sign for one week provided we like their work. Made by Nancy seconded by Jane. APPROVED unanimously.”**  
**Made by Dan, Seconded by Jane PASSED unanimously**
- b. **Recommend forming a DEI(A) Team – (Diversity, Equity, Inclusion, Accessibility)**  
This team could take on the questions of what stands do we publicly support. Teresa Mulford volunteered. Discussion: See if Unity World Wide has a policy/similar team already  
Decision: Rev Sharon will reach out to other Unity Churches to see if anyone has a team, and Nancy will work on creating a definition for the team
- c. UWM passed a **Resolution on Racism**. Shall we adopt it?
- d. **Bylaw review: July meeting. Latest update in separate document**  
**New bylaw question:** Now that we are offering hybrid services, do we offer a virtual membership?
- e. **Ministry Teams reforming with adjusted focus – as needs arise**  
Activated: Ushers, Counting
- f. **Moving into Hybrid Experiences:** Some events will be “live only”, some zoom only and some hybrid. ASK Ourselves: Who’s my audience? How do I want them to feel?
- g. Any feedback on “on-location” services?

- h. **Office Manager summer hours:** Wed, Thurs 10 – 2, Friday 1 – 5, At home hours and flex hours (Jessica on vacation this week)

### **New Business**

**1. Townhall Meeting/Workshop- October 2nd**

Review Mission, Vision and Core Values

Review and reform teams

Spiritual Growth and Development Team reformation- Dan to be team leader

Outreach Team – Kay Batterson

New - Grounds Team

**2. Grand Opening Celebration September 19<sup>th</sup>**

Form a team – invites to neighbors, press, dignitaries? Other ideas? Nan to be involved for food and such

**3. Use of Unity building and grounds for non-Unity functions** as well as renting space.

When do we start reviewing this? Discussion: Jane Cloos, contact other churches to see what they do/Jane states Unity used to do this. Not reasonable to hire another staff member at this time.

**Adjourn Meeting: motion to adjourn made by Dan APPROVED**