

DRAFT Agenda USCL Leadership Council & Board of Trustees

Meeting August 23rd, 2021

6:30 pm Zoom On-Line Meeting Agenda

Meeting ID: 177 417 886 Passcode: 601744 Board

Members: Dan Maynard, Kathleen Assiff, Casey Miller, Jane Cloos, Nancy Cody, Lee Nelson Sharon Ketchum (non-voting)

Team Leaders: Jerry Podany (Admin and Project Management) , Jeff English (Celebration)
Building Task Team Leaders: Sue Winklestern (Design), Nanette Podany (Kitchen), Jerry Podany (Project Management).

- 1. Call meeting to order: Pray in:**
- 2. Reaffirm mission and vision statements**

Mission: Spiritual awakening to our Oneness with God, with each other and with all creation.

Vision: A world powerfully transformed through a growing movement of shared spiritual awakening.

- 3. Approval of Agenda: accepted as submitted.**
- 4. Approved of minutes from last meeting July 26th and August 16th, 2021**
- 5. Treasurer's Report (Jane Cloos) See attached (Budget to Actuals YTD, June, July)**

Note #1.: We received \$18,035 in PPP grant and \$2,000 from UWM Loaves and Fishes which we have not tithed on.

- Motion to tithe \$500 UWM, \$500 Foodbank (concert), \$500 to Karen Starz \$500 for take-aways for Opening, made by Dan, seconded by Chrissie. Passed.**
- Motion to nominate 2022 Congregant's choice Nottingham Nature Nook. Dan Maynard, second by Jane. Passed**

Note #2: Handouts sent separately: Project budget and cash flow, actuals to budget

Financial Overview

	July '21	July '20	YTD '21	YTD '20
Income	\$ 8,850	\$10, 941	\$ 80,490	\$86,104
Expenses	\$17,422	\$13,140	\$ 91,899	\$81,670
Net Ordinary Income	<\$ 8,562>	<\$2199>	<\$11,409>	\$ 4,434

Building Project: on track for budgeted expenses

Working Capitol \$58,447 Coming Estimated Expenses \$51,100

Ministry Teams reports:

6. Project Team - Jerry

i. The Lodge Project - UPDATED

a. **Architectural Building Permit:** expires September 28th. We need to begin projects in Lodge and ask for an extension or pay another \$500 for a new building permit for the Lodge.

Update of Information

The architectural permit does not have the bathroom and ramp plans. So chances are we will need to redraw a new building permit for the upper level of the Lodge.

If we close the current permit, Delhi will give us occupancy of the Activity Room just off the sanctuary on the condition that the door to the upper level stays locked and has signs indicating this. This would be a great benefit. Inspection will be done tomorrow.

We will have to pull a new permit for the upper level of the Lodge (\$500?) when we begin construction

b. **Handicap ramp** – requires a \$100 permit to reinstall deck.
– waiting for install date

ii. HANDICAP RAMP – from Chris McEnhill

- \$2000 partial bid from Joe Miller of MB Earthworx. For new handicap sidewalk that will lead to the alum ramp and the landing pad for the deck stairway.
- (no written mention of \$1000 cement donation he previously mentioned)
- Estimate install date of September
- OPTION of van accessible parking spot, top of the hill, office access. \$2800
- Alum ramp from Care Linc, Mr. Sisco is requesting that redrawn plans before he sends it to Atlanta again for a new bid. Chris is working on this.
- Wait on handicap parking spot.
- **Motion to approve up to \$2500 to MB Earth Worx for pad for deck stairs and sidewalk to ramp. Jane motioned, Lee seconds. Approved.**

c. **DeLau Maintenance contract:** Proposal for annual check of fire extinguishers, including Kitchen one. – Required by Code. – **E-vote once final contract is received.**

7. Grand Celebration Opening Update: Chrissie

October 1st Ribbon Cutting/Media: 2-3 speakers, 2-3 minutes speech

Chrissie and Sharon to work on a flyer, invitation letters
Dan to invite Township Manager, Supervisor, Councilors
Consider Fire Marshall, contractors – send letter of invitation
Jerry Norris
Sharon to follow-up with Channel 10 news

October 9th Phoenix Rising Concert 3:00, donations to Foodbank
Tours 2 – 3 and 4:30 – 5:30 – Jerry away - will ask Chris Janson
to lead tours

Oct. 10th Friendship Celebration Sunday

8. **Admin Team** – No August meeting - Jerry

Hager Fox Electric: 4 hours – installing wire – waiting for invoice

- Motion to approve to spend up to \$2500 for power to the new sign.
Made by Dan, seconded by Chrissie. Passed

9. **Decorating/Design Team** – Meeting Sunday, Aug. 22nd - Sharon

Chairs and foam flooring obtained to create a child/family friendly area for
the kids. Quilts taken down in preparation of any construction in Lodge.
Looking at easily moved table décor, Bookcase for the library is available

10. **Kitchen Team – Nan**

Quote for cleaning hallway and kitchen walls delayed because of
staffing problems. Need to look for a ‘scrubber’ for cleaning hallway
tiles.

11. **Celebration/Tech Team**

Status of tabled motion for third speaker for sanctuary?

Can speakers be mounted on the ceiling?

Will finalize by e-vote

Status of raising TV’s or moving speakers

Dan to talk with Steve

12. **Spiritual Development Team – now SAGE** (Spiritual Awareness Generates
Enlightenment) First Meeting Sunday August 22 – Update

Co-leaders: Dan and Danielle McMahan

First SALT – September 12th: Danielle leads an “activation” and Paul Mingus
on “What is Spirituality?”

Sept. 19th CJ is bringing in Eric to talk about Hari Krishna

October Theme: Healing

Oct. 3rd Comparison of A Course in Love and A Course in Miracles

Kent Scholler wants to do a 4 week meditation course.

Team is looking at movie nights – check our “Coco” for Day of the Dead

E-news article to ask for suggestions for SALT, Workshops

Check out the “ha-ha” lady

Consider how we can offer Credited Unity Courses

13. Old Business

a. Follow-up on Unsafe Behavior: *Have a meeting on this after our last NVC board training September 11th*

What is our “practice”? What is the responsibility to our community?

What is our responsibility to the person/people involved?

Kathy’s response to Christine Clements complete.

b. Schedule Special board meeting to review recommended bylaws – Sept 13th 6:30 Sharon will send out questions in advance. Teresa will be invited to join us.

c. Schedule final board NVC training Sept. 11th 10:00 am - noon

14. IDEA Team – meeting August 24th

Request to review their direction from the BOT

Review after their August 24th meeting

Possible MISSION: To provide thoughtful consideration, forward thinking ideas, and guidance to the Leadership Counsel, Board of Trustees, or our Unity Congregation on ways that together we can embrace our individuality and celebrate our uniqueness with full acceptance of all people. Through bringing awareness to the value of our diversity and building a consciousness of inclusion, this team's mission is dedicated to advancing spiritual awakening and transformation in the world.

Possible TASKS

1. Adopt an appropriate name
2. Adopt an appropriate mission
3. Adopt appropriate tasks
4. Provide recommendations on our display of symbols, flags and media.

New Business

1. Definite Outreach Team – hold it in evolution
2. Members Townhall Saturday, October 2nd – Table till appropriate
Review Teams, Missions, Goals for next year

8:47 Adjourn meeting –

CONSENT AGENDA

FYI: no discussion required

- i. Sign status: Scheduled for end of September. Electricity installed – waiting for invoice.
- ii. Fire alarm status: complete except for 3 outdoor sprinkler heads due in week of August 22nd.
- iii. Fire Alarm monitoring is \$65/month which we have contracted.
- iv. Occupancy permit status: Permanent Occupancy Status granted for 346 people. Frame on order to post certificate in lobby.
- v. Curtains order to stop the heat in upper lodge in afternoon