

DRAFT Agenda USCL Leadership Council & Board of Trustees

Meeting October 25th, 2021

6:30 pm Zoom On-Line Meeting Agenda

Meeting ID: 177 417 886 Passcode: 601744 Board

Members: Dan Maynard, Kathleen Assiff, Casey Miller, Jane Cloos, Nancy Cody, Lee Nelson Sharon Ketchum (non-voting)

Team Leaders: Jerry Podany (Admin and Project Management) , Jeff English (Celebration) Building Task Team Leaders: Sue Winklestern (Design Report in Agenda), Nanette Podany (Kitchen), Jerry Podany (Project Management) Chris McEnhill (Ramp Project), Danielle McMahan (SAGE).

1. **Call meeting to order: Pray in: 6:30 pm**
2. **Reaffirm mission and vision statements**

Mission: Spiritual awakening to our Oneness with God, with each other and with all creation.

Vision: A world powerfully transformed through a growing movement of shared spiritual awakening.

3. **Agenda: accepted as submitted.**
4. **Approved minutes from last meeting September 27th, 2021**
5. Recording of E-votes for the Record – no discussion required - None

6. **Treasurer’s Report 6:45 pm**

Financial Overview as of end of SEPTEMBER 2021

	YTD. '21	BUDGET	YTD. '20	SEP. '21	SEP. '20
Income	\$99,669	\$118,248		\$ 9,598.44	\$12,963.00 <16%>
<u>Expenses</u>	<u>\$119,390</u>	<u>\$123,071.18</u>		<u>\$13,877.85</u>	<u>\$13,658.90 <1.6%></u>
Net Ord. Income	<19,721.00>	<\$ 4,823.18>		< 4,327>	< \$ 707.90>

INCOME	2021 BUDGET	2021	2020	2019	2018
1st qtr		\$43,207	\$33,943	\$39,423	\$34,596
2nd qtr		\$28,604	\$41,221	\$49,160	\$42,108
3rd qtr		\$28,038	\$32,258	\$43,690	\$42,879
YTD	\$ 118,248	\$99,849	\$107,422	\$132,273	\$119,583

EXPENSES	2021 BUDGET	2021	2020	2019	2018
1st qtr		\$32,992	\$41,507	\$44,090	\$40,884
2nd qtr		\$41,496	\$27,023	\$49,160	\$42,108
3rd qtr		\$44,913	\$31,546	\$43,690	\$42,879
YTD	\$ 123,071	\$119,401	\$100,076	\$136,940	\$125,871
Net YTD	\$ (4,823)	\$(19,552)	\$ 7,346	\$ (4,667)	\$ (6,288)

Recommended Motion: Jane moved to subsidize operational costs by \$30,000 from our reserves for 6 months, from November through April 2022, with a review of trends at the end of January. Seconded by Dan Passed unanimously

Note: This will give us the opportunity to develop rental use of building.

Expected amount to be less than \$30,000 based on current trends and leaving a remaining balance of \$127,000

Sunrise Grant – they are still reviewing our application

Ideas on “How to increase income”

Sunday prosperity series beginning October 31st – Through November 21st

Keys to the Kingdom program – or other prosperity program In January 2022

Raising our consciousness

Have met with an event planner re renting our facilities

Board Prosperity Prayer: A prosperity affirmation from each Council member. Rev. Sharon will combine them together for a community prosperity prayer.

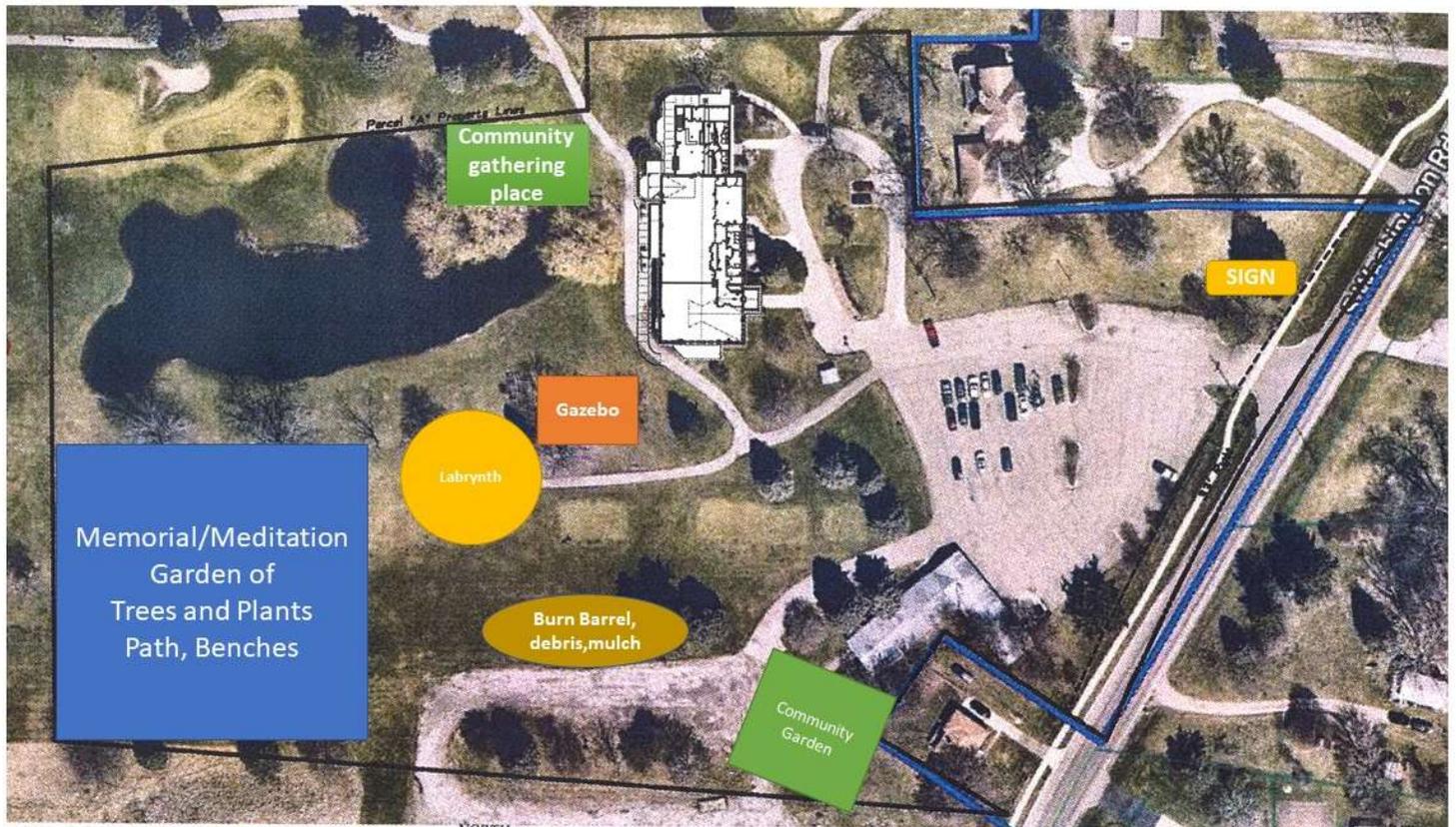
God is in charge of our lives and affairs and only good will flow through and it us. The only way to have is to give. The more you give the more you have. If you come from abundance, there is no loss. Source is flowing freely for our good. We are aware, we heed our intuitive and follow God’s guidance for our next step. We are open to unlimited possibilities. We do not live in lack.

We give and receive in harmony and joy sharing in the abundance of spirit that flows through us. We find the joy in every day as our needs are met

Review of past donors: Comments or recommendation from data-tabled to next meeting JANE

Working Capitol Available		Money Market	\$ 41,900.00
		Savings	\$ 20,011.62
		TOTAL AVAILABLE	\$ 61,911.62
LODGE upper	\$ 35,200		\$ 35,200
Ramp	\$ 13,000	\$8000 gifted to this project - is in money market	
ADA Bathroom and Office	\$20,000	Electrician, Plumber, Volunteers, materials	
Replacing deck, cement, etc.	\$ 2,000	estimate	
Install Front Doors	\$200	volunteer labor - maybe some parts	
LODGE - Lower	\$17,400	SWAG	\$20,000
Lodge Projects			
Lodge lower level Bathrooms	\$ 3,000	depends on how much plumbing work needed	
Bathroom fixtures	\$2,000	toilets in, need cabinets, mirrors, etc.	
Lodge lower level Flooring	\$ 12,000	Carpet flooring activity room and bathrooms	
Library	\$ 200	shelving	
Lodge Lower Level Paint	\$ 200	\$60-70 in	
Miscellaneous	\$ 4,000		\$ 6,000
Architect - revised plans	\$2,000		
May have additional installs	\$6,000	final wiring, plugs	Contingency Fund
TOTAL BILLS to COME	\$ 58,600		\$ 58,600

Total	\$ 58,600
Funds available	\$ 61,912
Buffer	\$ 3,312



Building Project: on track for budgeted expenses

Allocation of land usage – draft proposal for discussion before taking it to congregation at Townhall and perhaps e-news

Feedback - Missing components?

Wind Power, solar power. Love Garden, Community area to include kids play area, sunflower garden on west end, butterfly garden on hill, Stock pond, bridge over pond,

7. Ministry Teams reports:

8. Project Team – Jerry Discussion by exception

a. The Lodge Project - UPDATED

Handicap ramp – Ramp ordered through Carelinc, Concrete sidewalk installed by Ron Buttan

Update of plans through Roger (mid October/) for submission to Delhi Council for approval. (Adding insulation for outside walls to the plan. Looking at best option for deck completion as second exit.)

- Still looking for a contractor who will sign for us for the permits.

Jerry's brother is taking down his deck and giving us the old wood.

9. Admin Team –Discussion by exception See October Meeting Notes

10. Design Team – Discussion by exception Next Meeting Sunday, Nov 14th
Recommending Lodge 'men's' bathroom be made gender neutral/family bathroom

11. IDEA Team – meeting Sept. 29 - Teresa Mulford

Motion: to approve IDEA Team Mission approved

Draft Team Mission: To promote increased awareness of the many facets of diversity in an effort to consciously practice the Unity principle of being an inclusive, safe, and welcoming environment for all people. Approved unanimously.

Tasks defined so far *Provide the Board and Leadership Counsel recommendations; on media, workshops, classes, outreach activities; our display of symbols, flags, and to support the celebration, love, and inclusion of all human beings. However varied, we are one.*

Recommending Lodge 'men's' bathroom be made gender neutral/family bathroom
Sanitary napkins disposal bins to be installed in each stall. Lock to be installed on bathroom door for privacy – for all-gendered use, family, those requiring assistance, etc.

Nancy makes a motion to make the lower level lodge bathroom, previously known as the men's bathroom a gender neutral bathroom. Jane seconded. Passed unanimously

12. Kitchen Team – Discussion by exception Nan FYI –

Nanette and Chris doing a deep clean on the sinks and counters. Working on the coffee pot. Ice maker is not working. One of the ovens is not working.

13. Celebration/Tech Team -FYI Discussion by need for motion or questions

Motion made by Dan, seconded by Chrissie to update our website from Drupal 7 to Drupal 8 through Oneeach Technologies at a cost of \$895 Passed unanimously

Cost: One-time Upgrade Development Fee: \$895
Oneeach Technologies annual fee is: \$83.55 and is due monthly and renews on 5/2 for hosting website and technical back-up.
(Please budget that there will be a 10% increase to everyone's annual fee in 2022)

14. Spiritual Development Team – now SAGE Discussion by Exception Danielle McMahon (Spiritual Awareness Generates Enlightenment) Refer to minutes of Oct. 17th meeting
Co-leaders: Dan Maynard and Danielle McMahon. Oct. 31st Trisha Headley cancelled due to family emergency. Movie night – 1 person,
Oct. 24 Joshua Inacio guest speaker and workshop, two plus two volunteers.

15. Old Business 7:45 pm

- a. Prep for Townhall October 31st. **Update on finances, Jane, Status of projects -**
- b. **Tabled to October meeting:** Follow-up on Unsafe Behavior – table to November – check with UWM Lee and Nancy to work on a rough draft?
What is our “practice”? What is the responsibility to our community? What is our responsibility to the person/people involved? Casey to check with Liz Baker re a de-escalation team. Kathy recommended MetaPeace Training.
Plan for evacuating facility. – Ben Smith can offer training – put on November agenda

Minister’s Report - FYI

1. Working Remotely Oct. 25 – 29th. Family funeral Oct. 30
2. Joined the Interfaith Council of Lansing
3. Offering Unity 101 in November

New Business

1. Board gathering DAN
Old Tradition of Board cooking spaghetti dinner for congregation.
Festive gathering of the Leadership Team. Leadership Council Christmas dinner December 19th.12:30 pm

2. PENDING: **Electronic Survey of our Congregation?**: When and how to gather, E.G. Some churches are offering a mask-less service option. Also topics for classes, suggested activities, grounds usage ? **Sharon is waiting till after the Townhall.**

Action Step: Sharon to put together a survey we can send electronically in November

3. **EVENT Department** to rent out facilities to members, non-profits and for-profit organizations: prices, procedures, marketing etc. for Building Rental:

Action Step: October 19th, Dan and Sharon met with Tricia McCarty to get started so we know what we don’t know.

Tricia advised that it will take time to get things up and running as a rental space.

Tricia is working on sample rental packages. Sharon is working on inventory of what we have to offer.

We are moving band to the floor as a test to clear podium for rentals

Event Exploration Team: Suggested Jane Cloos, Greg Edwards, Jeff English, Tricia McCarthy (NASW) and Nanette Podany (Kitchen)

4. **Approval of renewing membership applications** 35 plus minister (84 current members)

Joell Ackerman, Stacey Ames, Dick and Betty Ammons, Kathleen Assiff, Catherine Batterson, Carol Case, Mary Case, Nancy Claytor, Nancy and Tom Cody, Greg and Jill Dening, Doug Eagle, Jeff English, Lisa Haston, Nancy Jaehn, Denise Kee-Coelho, Cherie Larsen, Sharon Lininger, Edmund Mack, Chris McEnhill, Danielle McMahon, Casey Miller, Carol Patty, Deb and Eddie Pennington, Jerry and Nanette Podany, Laurie Roggenbuck, Jessica Shelton, Barbara Starling, James Whitaker, Susan Winklestern, Winalee Zeeb

Rev. Sharon Ketchum per bylaws

Motion made by Chrissie, seconded by Dan. Passed unanimously

Adjourn meeting –

8:26

PENDING: Sept. 13th - Bylaw team reviewing Board comments from special meeting and present recommended bylaws for final board review before taking to congregation.

PENDING: Sept. 24th Filed a small claims against Michigan Property for our security deposit of \$900 for our offices on Michigan Avenue. They have been non-responsive to all our attempts to contact them by text and letter.

TABLED: Define Outreach Team – hold it in evolution

TABLED: Decision on Disc Golf Course: Hurdle – how to close course for any of our events.